

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
PDC Room
10055 Slater Avenue
Fountain Valley, CA 92708

April 27, 2023
3:30 p.m.

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, March 23, 2023**
(Attachment #1) *Action*
4. **Agenda, Regular Meeting of the Board of Trustees, April 6, 2023**
(Attachment #2) *Information*
5. **Agenda, Special Meeting of the Board of Trustees, April 15, 2023**
(Attachment #3) *Information*
6. **Minutes, Regular Meeting of the Board of Trustees, March 9, 2023**
(Attachment #4) *Information*
7. **Minutes, Special Meeting of the Board of Trustees, April 1, 2023**
(Attachment #5) *Information*
8. **Director's Report** *Information*

9. Commissioner's Comments

Information

10. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

11. Budget Update Presentation – Assistant Superintendent, Business: Chris Fullerton

Information

12. Eligibility Lists

Action

Computer/Network Specialist, ESP Assistant, IA – Applied Behavior Analysis, and Preschool Assistant
(Attachments #6 -7)

PERSONNEL

13. Job Announcements
(Attachments #8 - 10)

Information

FINANCIAL

14. Nothing at this time

Information

CLOSED SESSION

15. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

16. The next meeting of the Personnel Commission will be:

May 25, 2023
3:30 p.m.
PDC Room

ADJOURNMENT

17. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF MARCH 23, 2023**

DATE: April 19, 2023

Attached for your approval are the minutes of the Personnel Commission regular meeting of March 23, 2023.

RECOMMENDATION

The Personnel Commission approve the minutes of the March 23, 2023 Personnel Commission regular meeting.

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

March 23, 2023

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:32 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. Mullin led the Pledge of Allegiance.

Present for the entire meeting:

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice-Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mrs. Davis moved to approve the agenda as presented. Mr. Mullin seconded the motion. Motion carried.

Introduction of Guests

No guests attended.

Introduction of Staff

Ms. Johnson attended.

Minutes, Regular Meeting of the Personnel Commission, February 23, 2023

Mr. Mullin moved to approve the minutes as presented. Mrs. Davis seconded the motion. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, March 9, 2023

Presented as an information item only.

Agenda, Special Meeting of the Board of Trustees, March 11, 2023

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, February 9, 2023

Presented as an information item only.

Director's Report

Mrs. Serna shared a sample of the detailed Board of Trustees agenda with the Personnel Commissioners and provided an overview and instruction on the Fountain Valley website and BoardDocs. It was determined the Personnel Commission packet will now include the detailed Board agendas. Ms. Serna will also share the Board agenda links with the Commissioners in the future. She stated the Board meetings are live-streamed if anyone wishes to attend to learn more information about any of the items.

Since the last time we met for our meeting, we have hired a Groundskeeper, three ESP Assistants, a Bus Aide - Special Education, three Noon Duty Aides, four different Instructional Assistants, a Preschool Assistant, and one Custodian.

Ms. Serna updated the Commissioners on the early retirement notice. We had six classified employees take advantage of the early retirement notice stipend. We will need to replace one of each of the following classifications: Instructional Assistant – Bilingual, ESP Assistant, Instructional Assistant – Special Education, Office Assistant, and School Office Manager this summer.

All classified employees have been notified this month of the opportunity to work this summer in one of the two summer school programs. The two programs are Academic Intervention Summer School and Extended School Year for our special education students. This allows our employees to have an opportunity for extra income this summer if they are interested.

Ms. Serna shared she had the opportunity to attend the volleyball tournament in March, and it was great to go out and cheer on the students.

Commissioners' Comments

Mrs. Davis stated she appreciates the ability to receive the expanded Board agendas. Mr. Mullin shared information regarding the Los Angeles Unified School District strike.

Public Comments

No comments were received.

ADMINISTRATION

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for Bus Aide – Special Education, Instructional Assistant – Moderate/Severe, Health Assistant, IA- Applied Behavior Analysis, IA – Bilingual (Spanish), and Instructional Assistant – Mild/Moderate. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcement

The Personnel Commission reviewed the interdepartmental posting for the Recreation Coordinator and the dual certification job postings for Health Assistant, Computer/Network Specialist, Instructional Assistant – Applied Behavior Analysis, and Preschool Assistant.

FINANCIAL

No financial items were discussed.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:

April 27, 2023 at 3:30 p.m.

Board Room

ADJOURNMENT

The March 23, 2023 regular meeting of the Personnel Commission adjourned at 3:55 p.m.

Mr. McCombs, Chairperson

Mr. Mullin Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF APRIL 6, 2023**

DATE: April 19, 2023

Attached for your information is the agenda of the Board of Trustees regular meeting of April 6, 2023.



**Thursday, April 6, 2023
Regular Meeting**

MEETING PROCEDURES

MEETING LOCATION:

Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708

PUBLIC PARTICIPATION AND PUBLIC COMMENT PROCEDURES:

The district board room will be open to the public. In-person public comment will be allowed as required by law.

Public Comment Notice: Any written or electronic communication provided by the public to the Board of Education may be considered a public record and subject to production under the Public Records Act. The produced record may include all names and detailed information contained in the communication.

MISSION STATEMENT:

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

CONDUCT:

The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; in this case, members of the media not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Public Information Officer/Executive Assistant to the Superintendent, Joy Moyers, at 714-843-3255.

A. CALL TO ORDER -- 6:00 p.m.

Subject	1. Pledge of Allegiance
Meeting	Apr 6, 2023 - Regular Meeting
Category	A. CALL TO ORDER -- 6:00 p.m.
Type	Procedural
Subject	2. Roll Call

Meeting Apr 6, 2023 - Regular Meeting
Category A. CALL TO ORDER -- 6:00 p.m.
Type Procedural

- Jeanne Galindo, President
- Steve Schultz, President Pro Tem
- Sandra Crandall, Clerk
- Dennis Cole, Member
- Phu Nguyen, Member

B. APPROVAL OF AGENDA

Subject 1. Agenda for March 9, 2023 Regular Board of Trustees Meeting
Meeting Apr 6, 2023 - Regular Meeting
Category B. APPROVAL OF AGENDA
Type Action
Preferred Date Mar 09, 2023

C. STUDENT RECOGNITIONS

Subject 1. 6:00 pm -- Oka Elementary
Meeting Apr 6, 2023 - Regular Meeting
Category C. STUDENT RECOGNITIONS
Type Reports

Background:

One of the interests of the Board of Trustees is to broaden their recognition program to include students demonstrating improvement in a variety of areas and levels. Each elementary school will recognize one student per grade level, and each middle school two students per grade level.

Students will be selected by their principal and teachers based on the following criteria: • extraordinary effort • achievement • improvement

File Attachments
[Student Recognition -- Oka -- 04-06-23.pdf \(139 KB\)](#)

Subject 2. 6:30 pm -- Newland Elementary
Meeting Apr 6, 2023 - Regular Meeting
Category C. STUDENT RECOGNITIONS
Type Reports

One of the interests of the Board of Trustees is to broaden their recognition program to include students demonstrating improvement in a variety of areas and levels. Each elementary school will recognize one student per grade level, and each middle school two students per grade level.

Students will be selected by their principal and teachers based on the following criteria: • extraordinary effort • achievement • improvement

File Attachments

D. STAFF REPORTS

Subject 1. Board Workshop: Local Control Accountability Plan
Meeting Apr 6, 2023 - Regular Meeting
Category D. STAFF REPORTS
Type Information

Background:

Each year, California school districts are required to update the Local Control Accountability Plan (LCAP). The LCAP is a tool for local educational agencies (LEAs) to set goals, plan actions, and leverage resources to meet goals established to improve student outcomes. Assistant Superintendent of Educational Services, Dr. Jerry Gargus, and Director of Educational Services, Dr. Kiva Spiratos, will review with the Board of Trustees the process used to update the District's Local Control Accountability Plan, as well as share a summary of input gathered from educational partners as a part of that process. The 2022-23 EL Annual Update is included as part of this presentation, as it directly addresses an element of Goal #2 of the 2022-23 Local Control Accountability Plan.

Submitted by:

Educational Services

E. PUBLIC HEARING

Subject 1. Public Hearing on Initial Contract Proposals Between Fountain Valley School District and Classified School Employees Association, Chapter #358 for 2023-2024.
Meeting Apr 6, 2023 - Regular Meeting
Category E. PUBLIC HEARING
Type

Background:

A public hearing shall be held for the purpose of receiving public comment on the initial contract proposals between the Fountain Valley School District and the Classified School Employees Association, Chapter #358 for the 2023-24 school year. Public input is welcome.

Submitted by:

Personnel Services

File Attachments

[PUBLIC HEARING Initial Contract Proposals FVSD and CSEA 2023.doc \(38 KB\)](#)

F. BOARD MEMBER REPORTS

Subject 1. Board Member Reports
Meeting Apr 6, 2023 - Regular Meeting
Category F. BOARD MEMBER REPORTS
Type Reports

G. PUBLIC COMMENTS

Subject 1. Public Comment
Meeting Apr 6, 2023 - Regular Meeting
Category G. PUBLIC COMMENTS
Type Information

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the goldenrod form, *For Persons Wishing to Address the Board of Trustees*, and give the form to the Public Information Officer/Executive Assistant to the Superintendent.

H. LEGISLATIVE ITEMS

Subject 1. RESOLUTION 2023-13: in Celebration of May 10, 2023 as California's Day of the Teacher and May 1-5, 2023 as Teacher Appreciation Week
Meeting Apr 6, 2023 - Regular Meeting
Category H. LEGISLATIVE ITEMS
Type Action

Recommended Action It is recommended that the Board of Trustees adopts Resolution 2023-13: In Celebration of May 10, 2023 as California's Day of the Teacher and May 1-5, 2023, as Teacher Appreciation Week.

Background:

The Board of Trustees joins staff and our community in saluting our teachers and thanking each and every one of them for their outstanding efforts to continuously imagine, inspire, and involve our students.

Submitted by:

Superintendent's Office

File Attachments
[Res 2023-13 Teacher Appreciation.docx \(25 KB\)](#)

Subject 2. RESOLUTION 2023-14: in Celebration of Fountain Valley School District's Classified Employee Week: MAY 21-27, 2023
Meeting Apr 6, 2023 - Regular Meeting
Category H. LEGISLATIVE ITEMS
Type Action

Recommended Action It is recommended that the Board of Trustees adopts Resolution 2023-14 in celebration of Fountain Valley School District's Classified Employee Week.

Background:

In celebration of our classified professionals who provide valuable services to the schools and students of the Fountain Valley School District, the District is honored to celebrate May 21-27, 2023, as Classified Employee Week.

Submitted by:

File Attachments

[RES 2023-14 Classified Appreciation.docx \(25 KB\)](#)

Subject 3. RESOLUTION 2023-15: Resolution of Appreciation to our School Nurses on National School Nurse Day, May 10, 2023.

Meeting Apr 6, 2023 - Regular Meeting

Category H. LEGISLATIVE ITEMS

Type Action

Recommended Action It is recommended that the Board of Trustees adopts Resolution 2023-15: Resolution of Appreciation to our School Nurses on National School Nurse Day, May 10, 2023.

Background:

The Board of Trustees joins staff and our community in saluting our nurses for their dedication and excellence in a challenging role and celebrates their ongoing commitment to the safety and health of Fountain Valley School District's children.

Submitted by:

Superintendent's Office

File Attachments

[Res 2023-15 Resolution for School Nurses.docx \(27 KB\)](#)

Subject 4. Proclamation of Appreciation to our Speech/Language Pathologists during May 2023: Better Speech and Hearing Month.

Meeting Apr 6, 2023 - Regular Meeting

Category H. LEGISLATIVE ITEMS

Type Action

Recommended Action It is recommended that the Board of Trustees approves the Proclamation of Appreciation to our Speech/Language Pathologists during May 2023: Better Speech and Hearing Month.

Background:

In honor of our outstanding Speech/Language Pathologists who have earned the admiration and respect of our teachers, administrators, students, parents and the Board as they raise public awareness of speech and language, we are pleased to celebrate them during May 2022: Better Speech and Hearing Month.

Submitted by:

Superintendent's Office

File Attachments

Subject	5. Perimeter Fencing Layer of Safety in FVSD
Meeting	Apr 6, 2023 - Regular Meeting
Category	H. LEGISLATIVE ITEMS
Type	Action
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Fund 40 - Special Reserve for Capital Facilities
Recommended Action	It is recommended to approve the installation of perimeter fencing as a layer of safety at all FVSD campuses.

Background:

According to the California Department of Education, *“Comprehensive School Safety includes strategies aimed at the prevention of, and education about, potential incidents involving crime and violence on the school campus and aspects of social, emotional, and physical safety for both youth and adults.”*

The Fountain Valley School District continues to make the safety of students, staff, and families a priority:

District Goal #5 - Provide safe, modernized, and productive learning environments.

- 5.2 - Implement the Next Five: safety, playgrounds, fields/sprinklers, asphalt/concrete, and Bard units.
- 5.3 - Continue to implement safe school priorities (e.g., visitor sign-in system, classroom resources, mental health, and staff training), and re-engage the Safe Schools Task Force.

In summer of 2022, FVSD met with the FVPD/HBPD to discuss our partnership and combined efforts around emergency plans, student support programs, staff training, emergency supplies, and other proactive layers of safety. Public safety representation on the Safe Schools Task Force has been consistent.

The Safe Schools Task Force has met several times this year. While not a decision-making body, the roughly 35 members representing FVSD certificated and classified associations, FVPD and HBPD, FVSD administrators, business owners, parents, and community members, listened to updates, shared perspectives and resources, and some served as liaisons to FVSD School Site Safety Teams. Their agendas and discussion notes, and presentations were shared by the Superintendent in FVSD communication to the school community.

In addition to our comprehensive safety and emergency plans, support programs, staff training, emergency supplies, community partnerships, and other proactive layers of safety, FVSD has been considering the installation of perimeter fencing.

The community has engaged in the conversations around perimeter fencing for many years. The Orange County Grand Jury of Safer Schools continues to inquire about our progress on the decision to install secure fencing on all school campuses. FVSD leadership and Trustees continue to receive and read letters and listen to public comments from staff, families, and community members both in favor of and in opposition to perimeter fencing at FVSD schools.

Over the past month, FVSD hosted Community Information Sessions on Comprehensive School Safety. At each meeting, attendees had the opportunity to share questions, concerns, and comments, which were compiled into a document shared with Trustees, FVSD families, and community members. One of the topics that continued to arise is public access to school grounds after school hours. It is the intent of the Board to continue providing community access for sports and recreation after school hours.

According to Hanover Research's findings on School Fencing, there are several benefits to schools having proper fencing. "Proper fencing can funnel visitors into desired, controlled entrances. This increases the general security of the school because it forces visitors into an area where they will be met immediately by school faculty. This ensures that the school can control access to school grounds. Fences can also protect students, specifically young children, from accidents. They can stop a child from walking out into traffic or potentially stop a car from hitting children on the school grounds."

Crime Prevention Through Environmental Design (CPTED) has principles/key components related to secure entrances:

Natural Surveillance: People are less likely to commit crimes if they feel they are being observed. Natural surveillance involves the designing of features to maximize the visibility of areas that should be observed.

Access Control: Limiting and regulating entrances reduces opportunities for crime and allows for more efficient screening of persons entering a facility.

Territoriality: The clear delineation of space creates a sense of ownership for legitimate users (staff and students) and creates an environment where intruders are more likely to stand out.

The School Board will discuss and vote on this layer of safety in the open session of the regular meeting.

Submitted by:
Superintendent

Subject 6. Award Bid #23-01 Fencing and Gate Upgrades – Fulton, Gisler, and Oka Schools to Wolverine Fence Company, Inc. for \$1,380,000

Meeting Apr 6, 2023 - Regular Meeting

Category H. LEGISLATIVE ITEMS

Type Action (Consent)

Fiscal Impact No

Recommended Action It is recommended that the Board of Trustees Awards Bid #23-01 Fencing & Gate Upgrades – Fulton, Gisler, and Oka Schools to Wolverine Fence Company for \$1,380,000.

Background:

On February 9, 2023, the Board of Trustees provided staff with direction to solicit bids for fencing and gate upgrades at Fulton Middles School, Oka Elementary and Gisler Elementary for their review.

An advertisement to bid was placed in the Orange County Daily Pilot on March 4, 2023, and March 11, 2023, pursuant to Public Contract Code 20011 and Government Code 6066. Eight (8) Contractors attended the mandatory job walk held on March 16, 2023, at 1:00 pm, and five (5) completed the District prequalification process. One (1) contractor submitted proposals on the advertised bid date of March 30, 2023, at 1:00 pm

Bid Recap

Contractor Bid Amount

\$1,380,0000 with a deductive change of \$140,000 for Alternative B - submitted by Wolverine Fencing Company, Inc.

Submitted by:

Business Services

I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Subject 1. Minutes of March 9, 2023 Regular Board of Education Meeting

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

File Attachments

[MIN03092023.pdf \(131 KB\)](#)

Subject 2. Minutes of April 1, 2023 Special Board of Education Meeting

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

File Attachments

[MIN04012023.pdf \(60 KB\)](#)

Subject 3. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Preferred Date Mar 09, 2023

Submitted by:

Personnel Services, and Educational Services

File Attachments

[1.0 Personnel Items - 2023-04-06.docx \(41 KB\)](#)
[1.3 2023-2024 School Calendar.pdf \(96 KB\)](#)
[1.3.1 2023-2024 Classified Holiday Calendar.pdf \(124 KB\)](#)
[1.4 Certificated Personnel Items-2023-03-20.pdf \(176 KB\)](#)
[2.0 Classified Personnel Items 2023-04-06.pdf \(102 KB\)](#)
[3.0 - 5.0 Educational Services Personnel Items 2023-04-06.pdf \(143 KB\)](#)

Subject 4. Accept Donations

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Submitted by:

Business Services

File Attachments

[Donations \(1\).xlsx \(24 KB\)](#)

Subject 5. Approve/Ratify Warrants

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Submitted by:

Business Services

File Attachments

[Warrant report for board meeting - Apr 06 2023.pdf \(190 KB\)](#)

Subject 6. Approve/Ratify Purchase Order Listing

Meeting Apr 6, 2023 - Regular Meeting
Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type Action (Consent)

Submitted by:
Business Services

File Attachments
[P O Report- Change 02-21-2023 thru 03-23-2023.pdf \(8 KB\)](#)
[P O Detail Report- 02-21-2023 thru 03-23-2023.pdf \(25 KB\)](#)

Subject 7. Williams Uniform Complaint Quarterly Report (QUARTER #3: January 1 – March 30, 2023)
Meeting Apr 6, 2023 - Regular Meeting
Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type Action (Consent)
Fiscal Impact Yes
Recommended Action It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the third quarter of the 2022-23 year and approves its submittal to the Orange County Department of Education.

Background:

The Orange County Department of Education is requesting the report of uniform complaints received in your district per the requirements of Education Code section 35186(d). 1 This is a reporting requirement for all school districts and county-operated programs.

Submitted by:
Superintendent's Office

File Attachments
[UCP Report Form District 2022-23 -- Williams Quarterly -- FVSD -- 2023 Q3.pdf \(298 KB\)](#)

Subject 8. Approve Agreement with Knowledge Saves Lives, Inc. to Provide Safety Training for District Staff
Meeting Apr 6, 2023 - Regular Meeting
Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type Action (Consent)
Fiscal Impact Yes
Dollar Amount \$7,995.00
Budgeted Yes
Budget Source One-time general funds
Recommended Action It is recommended that the Board of Trustees approve the agreement with Knowledge Saves Lives Inc. to provide safety training for staff at each of the District's twelve sites.

Background:

Knowledge Saves Lives, Inc.'s mission is to help plan prepare and empower teams to succeed during an emergency. They are the largest California based law enforcement training and consulting firm dedicated to improving school safety. Established in 2010, they have served insurance companies, public and private schools, community colleges and universities, small and large businesses, churches, healthcare organizations and City, County, State, and Federal agencies. Their staff is made up of emergency response professionals, including current and retired law enforcement officers, firefighters, correctional officers, and military veterans. This training will elevate our emergency response and reduce injuries and casualties in any life-threatening situation.

Submitted by:

Business Services

File Attachments

[Knowledge Saves Lives Contract.pdf \(163 KB\)](#)

Subject 9. Approve Three-Year Agreement with Frontline Education for Absence and Substitute Management

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$52,533.27

Budgeted Yes

Budget Source General Fund Budget

Recommended Action It is recommended that the Board of Trustees approve the three-year agreement with Frontline Education for absence and substitute management services.

Background:

The District has been using Frontline Education to provide staff absence and substitute management services since 2019. In reviewing the renewal for 2023-2024, the District was able to save if the contract was for multiple years. This renewal is for three school years, 2023-2024, 2024-2025 and 2025-2026.

Submitted by:

Business Services

File Attachments

[Renewal Notice - Frontline.pdf \(64 KB\)](#)

Subject 10. Approve Discovery Science Order Form Q-341002 (Amendment to Order Form Q-317712)

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Preferred Date Apr 06, 2023

Fiscal Impact Yes

Dollar Amount \$32,000.00

Budgeted Yes

Budget Source ESSER III

Recommended Action It is recommended that the Board of Trustees approve Discovery Education Order Form Q-341002 (Amendment to Order Form Q-317712).

Background:

In order to support the implementation of science instruction across grades TK-5 using the Discovery Science program adopted by the Board of Trustees in December 2020, FVSD seeks to provide hands-on professional learning for teachers during the 2023-24 school year. Discovery Education Professional Learning Facilitators will work with FVSD educators to support the use of Hands-on Lab Kits, complemented by digital resources, to provide effective science instruction for students.

Submitted by:

Educational Services

File Attachments

[Discovery Education Science Order Form Q-341002 AMENDMENT.pdf \(409 KB\)](#)

Subject 11. Approve Change Order #2 for the Plavan Elementary School Measure O HVAC and Modernization Project

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Budget Source The change order will be taken from the total contingency budget for the Plavan project of \$415,484.

Recommended Action It is recommended that the Board of Trustees approves Change Order #2 for the Plavan Elementary School Measure O HVAC and Modernization Project.

Background:

On April 21, 2022, the Board of Trustees approve the Guaranteed Maximum Price (GMP) for the Measure O HVAC and Modernization at Plavan Elementary School. At the same time, the Board approved District Contingencies for unforeseen conditions and owner changes.

Submitted by:

Business Services

Subject 12. Approve the Contract with Westcoast Air Conditioning Co., Inc. for Preconstruction and Lease-Leaseback Services for Modernization and HVAC Projects at Plavan Elementary School Complete and Authorize Staff to File the Appropriate Notices of Completion

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact No

Recommended Action It is recommended that the Board of Trustees approves the contract with West Coast Air Conditioning Co., Inc. for the Plavan Elementary School Preconstruction and Lease-Leaseback Services for Modernization and HVAC Project complete and authorize the Superintendent or his designee to file the appropriate Notice of Completion on behalf of the District.

Background:

On April 19, 2018, the Board of Trustees awarded the RFP for Preconstruction and Lease-Leaseback Services for Modernization and HVAC Projects, to West Coast Air Conditioning. Subsequently, on April 21, 2022 Trustees approved the Guaranteed Maximum Price (GMP) for the Plavan Elementary project. The project is now substantially complete and the Notice of Completion needs to be filed with the Orange County Clerk-Recorder.

The Notice of Completion (NOC), once executed and recorded, serves to give formal notice to subcontractors, manufacturers and material suppliers that they have 30 days in which to submit any claims to the District for payment due from the contractor. The NOC also triggers the start of warranty/guarantee periods which generally run one year from the date the NOC is recorded.

The retention payment of 5% will be released no sooner than 35 days after the filing and recording of the Notice of Completion at the Orange County Clerk-Recorder's Office, in accordance with Public Contract Code Section 7107.

Submitted by:

Business Services

Subject 13. Approve MOU with WestEd to Administer the California Healthy Kids Survey

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact No

Recommended Action It is recommended that the Board of Trustees approves the California Healthy Kids Survey MOU between FSVD and WestEd.

Background:

As part of our Tobacco Use Prevention Grant, Fountain Valley School District is required to participate in the California Healthy Kids Survey during this school year 2022-2023. This comprehensive survey is sponsored by the California Department of Education.

The California Healthy Kids Survey is an anonymous, confidential survey of youth resiliency, protective factors and risk behaviors. It is administered to students at grades five and seven. It enables school and communities to collect and analyze data regarding local youth health risk and behaviors, school connectedness, protective factors, and school violence. The CHKS is part of a comprehensive data-driven decision making process on improving school climate and student learning environments for overall school improvements. The CHKS is a research-based core module that provides valid indicators to promote student engagement and achievement, safety, positive development, health and overall well being for the students.

WestEd will be proctoring the California Healthy Kids Survey to students of the Fountain Valley School District.

Fiscal Impact:

There is no fiscal impact. Tobacco-Use Prevention Education (TUPE) funds the cost of administration and data collection.

File Attachments

Subject 14. Approve Comprehensive School Safety Plans for 2022-2023

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact No

Recommended Action It is recommended that the Board of Trustees approves the Comprehensive School Safety Plans for Courreges, Cox, Fulton, Gisler, Masuda, Newland, Oka, Plavan, Talbert, and Tamura for 2022-2023.

Background:

Every Kindergarten through Grade 12 school, public or public charter, is required to have a Comprehensive School Safety Plan per Education Code 32280. The Comprehensive School Safety Plan must include all elements of school safety, including conditions at the school such as climate and physical environment, safe ingress and egress of pupils, parents, and school employees to and from school, and all on and off campus school activities.

Submitted by:

Student Services & Safety

File Attachments

- [Courreges CSSP 2022-2023.pdf \(247 KB\)](#)
- [Cox CSSP 2022-2023.pdf \(279 KB\)](#)
- [Fulton CSSP 2022-2023.pdf \(244 KB\)](#)
- [Gisler CSSP 2022-2023.pdf \(257 KB\)](#)
- [Masuda CSSP 2022-2023.pdf \(243 KB\)](#)
- [Newland CSSP 2022-2023.pdf \(257 KB\)](#)
- [Oka CSSP 2022-2023.pdf \(256 KB\)](#)
- [Plavan CSSP 2022-2023.pdf \(230 KB\)](#)
- [Talbert CSSP 2022-2023.pdf \(248 KB\)](#)
- [Tamura CSSP 2022-2023.pdf \(247 KB\)](#)

Subject 15. Resolution 2023-17 Juneteenth

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact No

Background:

Education Code Section 37220(e) allows the Governing Board by resolution to revise the date upon which the schools of the district close in observance of any of the holidays identified in subdivision(a) except Veteran's Day. Resolution 2023-17 designates the observance of Juneteenth on Thursday, April 4, 2024, for the 2023-2024 school year.

Submitted by:

Business Services

File Attachments

[Resolution 2023-17.docx \(20 KB\)](#)

Subject 16. MOU for Juneteenth between Fountain Valley School District and Fountain Valley Education Association.

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact No

Recommended Action It is recommended that the Board of Trustees approves the Memorandum of Understanding between Fountain Valley School District and Fountain Valley Education Association.

Background:

Fountain Valley School District and Fountain Valley Education Association entered into a Memorandum of Understanding for the 2023-2024 school year to observe Juneteenth on April 4, 2024 per Education Code Section 37220(e), which allows the Board of Trustees by Resolution to revise the date upon which the schools of the district close in observance of any of the holidays identified in subdivision(a) except Veteran's Day. The Memorandum of Understanding is for one year only and will expire automatically on June 30, 2024.

Submitted by:

Personnel Services

File Attachments

[MOU -FVEA and FVSD.pdf \(27 KB\)](#)

Subject 17. MOU for Juneteenth between Fountain Valley School District and California School Employees Association and its' Fountain Valley Chapter #358

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact No

Recommended Action It is recommended that the Board of Trustees approves the Memorandum of Understanding between Fountain Valley School District and California School Employees Association, Chapter #358.

Background:

Fountain Valley School District and Fountain Valley Education Association entered into a Memorandum of Understanding for the 2023-2024 school year to observe Juneteenth on April 4, 2024 per Education Code Section 37220(e), which allows the Board of Trustees by Resolution to revise the date upon which the schools of the district close in observance of any of the holidays identified in subdivision(a) except Veteran's Day. The Memorandum of Understanding is for one year only and will expire automatically on June 30, 2024.

Submitted by:

Personnel Services

File Attachments

[MOU with CSEA Juneteenth.pdf \(38 KB\)](#)

Subject 18. Receipt of California School Employees Association Chapter #358's Initial Proposal for July 1, 2023-June 30, 2024.

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact No

Recommended Action It is recommended that the Board of Trustees receives the initial contract proposals of the California School Employees Association and its Fountain Valley School District Chapter #358 for 2023-2024.

Background:

In compliance with Government Code, Public Notice, Section 3547, the California School Employees Association and its Fountain Valley School District Chapter #358 presents the attached initial proposal to the Fountain Valley School District for collective bargaining for 2023-2024.

Submitted by:

Personnel Services

File Attachments

[Initial Proposal from CSEA and its FVSD Chapter #358.pdf \(114 KB\)](#)

Subject 19. Presentation of Fountain Valley School District's Initial Proposal to California School Employees Association and its Chapter #358

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact No

Recommended Action It is recommended that the Board of Trustees approves the 2023-2024 initial contract proposals of the Fountain Valley School District to the California School Employees Association and its Fountain Valley School District Chapter #358.

Background:

In compliance with Government Code, Public Notice, Section 3547, the Fountain Valley School District sets forth the attached proposed issues for the purpose of negotiating a successor agreement of the current contract with the California School Employees Association and its Fountain Valley School District Chapter #358.

Submitted by:

Personnel Services

File Attachments

[Board Memo - FVSD Initial Proposal to CSEA 4-2023.pdf \(104 KB\)](#)

Subject 20. Approve/Ratify Non-Public Agency Contracts

Meeting Apr 6, 2023 - Regular Meeting

Category I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact Yes

Recommended Action It is recommended that the following non-public school/agency contracts/addendums be approved, and the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Background:

Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district.

Submitted by:

Special Education

File Attachments

[04-06-23 Board NPA-S Contracts Approval FVSD PUBLIC .pdf \(944 KB\)](#)

J. SUPERINTENDENT'S REPORT/NEW BUSINESS

Subject 1. Superintendent's Report

Meeting Apr 6, 2023 - Regular Meeting

Category J. SUPERINTENDENT'S REPORT/NEW BUSINESS

Type Reports

K. CLOSED SESSION

Subject 1. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5

Meeting Apr 6, 2023 - Regular Meeting

Category K. CLOSED SESSION

Type

Subject 2. Personnel Matters: Government Code 54957 and 54957.1
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

Meeting Apr 6, 2023 - Regular Meeting

Category K. CLOSED SESSION
Type Discussion, Procedural
Subject 3. Pupil Personnel: Education Code 35146
Meeting Apr 6, 2023 - Regular Meeting

Category K. CLOSED SESSION
Type

Subject 4. Public Employee Performance Evaluation: Government Code Section 54957 and 54957.1 The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

Meeting Apr 6, 2023 - Regular Meeting

Category K. CLOSED SESSION
Type

L. REPORT OF CLOSED SESSION

Subject 1. The Board President will report out on action taken if any.

Meeting Apr 6, 2023 - Regular Meeting

Category L. REPORT OF CLOSED SESSION

Type

M. ADJOURNMENT

Subject 1. Meeting Adjournment

Meeting Apr 6, 2023 - Regular Meeting

Category M. ADJOURNMENT

Type Action

Subject 2. Next Meeting May11, 2023

Meeting Apr 6, 2023 - Regular Meeting

Category M. ADJOURNMENT

Type Information

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF APRIL 15, 2023**

DATE: April 19, 2023

Attached for your information is the agenda of the Board of Trustees special meeting of April 15, 2023.



**Saturday, April 15, 2023
Governance Team Building Session**

MEETING PROCEDURES

MEETING LOCATION:

Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708

PUBLIC PARTICIPATION AND PUBLIC COMMENT PROCEDURES:

The district board room will be open to the public. In-person public comment will be allowed as required by law.

Public Comment Notice: Any written or electronic communication provided by the public to the Board of Education may be considered a public record and subject to production under the Public Records Act. The produced record may include all names and detailed information contained in the communication.

MISSION STATEMENT:

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

CONDUCT:

The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; in this case, members of the media not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Public Information Officer/Executive Assistant to the Superintendent, Joy Moyers, at 714-843-3255.

A. CALL TO ORDER -- 10:00 a.m.

Subject	1. Pledge of Allegiance
Meeting	Apr 15, 2023 - Governance Team Building Session
Category	A. CALL TO ORDER -- 10:00 a.m.
Type	Procedural
Subject	2. Roll Call

Meeting Apr 15, 2023 - Governance Team Building Session

Category A. CALL TO ORDER -- 10:00 a.m.

Type Procedural

- Jeanne Galindo, President
- Steve Schultz, President Pro Tem
- Sandra Crandall, Clerk
- Dennis Cole, Member
- Phu Nguyen, Member

B. APPROVAL OF AGENDA

Subject 1. April 15, 2023 Special Meeting

Meeting Apr 15, 2023 - Governance Team Building Session

Category B. APPROVAL OF AGENDA

Type Action

C. PUBLIC COMMENT

Subject 1. Public Comment

Meeting Apr 15, 2023 - Governance Team Building Session

Category C. PUBLIC COMMENT

Type Information

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business.

To address the Board of Trustees, please comply with the procedures listed on the form, *For Persons Wishing to Address the Board of Trustees*, which is available at the side counter (near the front of the room) and give the form to the Public Information Officer/Executive Assistant to the Superintendent. For a Special Board Meeting/Workshop, give the form to the Superintendent/Secretary of the Board.

D. Governance Team Building

Subject 1. Governance Team Building

Meeting Apr 15, 2023 - Governance Team Building Session

Category D. Governance Team Building

Type

Background:

Governance is the basic function of an organization. In order to enhance collegiality and improve efficiency among the board of trustees, governance team norms and protocols are established.

The newly established board of trustees will continue the work of coming together as a cohesive, unified team to help ensure long-term sustainability of successful programs that provide high-quality education for all students in the district.

Submitted by:

Superintendent

E. ADJOURNMENT

Subject	1. Meeting Adjournment
Meeting	Apr 15, 2023 - Governance Team Building Session
Category	E. ADJOURNMENT
Type	Action
Preferred Date	Apr 15, 2023

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF MARCH 9, 2023**

DATE: April 19, 2023

Attached for your information are the minutes of the Board of Trustees regular meeting of March 9, 2023.

Regular Meeting (Thursday, March 9, 2023)

Generated by Joy Moyers on Monday, March 9, 2023

A. CALL TO ORDER -- 6:00 p.m.

Procedural: 1. Pledge of Allegiance was led by Mr. Nguyen.

Procedural: 2. Roll Call

The following board members were present:

Mrs. Jeanne Galindo

Mr. Steve Schultz

Mrs. Sandra Crandall

Mr. Dennis Cole

Mr. Phu Nguyen

B. APPROVAL OF AGENDA

Action: 1. Agenda for March 9, 2023, Regular Board of Trustees Meeting

Moved: Mr. Cole

Seconded: Mr. Schultz

Vote: Carried 5-0

C. STUDENT RECOGNITIONS

Reports: 1. 6:00 pm -- Gisler Elementary

Reports: 2. 6:30 pm -- Cox Elementary

D. STAFF REPORTS

Reports: 1. Second Interim Report Presentation (Written and Oral) by Chris Fullerton, Assistant Superintendent, Business Services, and Isidro Guerra, Director, Business Services.

E. BOARD MEMBER REPORTS

Reports: 1. Board Member Reports

Mr. Schultz attended the OCSBA/ACSA Joint Dinner, the ESS Rotary breakfast, and the middle school volleyball tournament. In addition, he participated in the Gisler One School One Book, wrote an article for School News highlighting our reading resources, and toured Tamura, Courreges, Fulton, Masuda, and Talbert with Dr. Gargus and Dr. Stopp.

Mrs. Crandall thanked all of our teachers who had activities for Read Across America Day. She read a book in person at Oka School and virtually for the Gisler One School One Book program. Additionally, she attended the Rotary ESS Breakfast and noted that Dave Osborne had provided \$95,000 to our students over the years with that program. She participated in the Rotary Most Improved Student meeting, the middle school volleyball tournament, and SPC. Lastly, she attended the Schools Safe Task Force meeting, the joint OCSBA/ACSA dinner meeting, and the First Five webinar presentation through OCSBA.

Mr. Cole attended several of the same events as other board members, already mentioned. He attended the FV Schools Foundation meeting and got to read to 3rd and 5th graders at Gisler and the Rotary breakfast events. Additionally, he attended the ACSA Every Student Succeeding at the Bowers Museum.

Mr. Nguyen thanked Dr. Gargus for meeting with him and Mr. Cole as new board members. He attended many of the same events as other board members and virtually attended the FV State of the City event. Lastly, he also

participated in the 2-day CSBA Institute for New and First Term Board Members, which covered the topics of Effective Governance, Student Learning, Human Resources, and School Finance.

Mrs. Galindo attended the Fountain Valley Schools Foundation Meeting and reminded everyone they are invited to participate in the upcoming FVSF Golf Tournament at Strawberry Farms on Monday, May 8, 2023.

F. PUBLIC COMMENTS

Information: 1. Public Comment

There was one request to address the Board.

G. LEGISLATIVE ITEMS

Action: 1. Board Policy 4119.24, 4219.24, 4319.24 Maintaining Appropriate Adult-Student Interactions (Second Reading)

Recommended Action: It is recommended the Board of Trustees approve Board Policy 4119.24, 4219.24, 4319.24 for first reading, with necessary changes as indicated by the Board of Trustees.

Moved: Mrs. Crandall

Seconded: Mr. Nguyen

Vote: Carried 5-0

Action: 2. 2023 CSBA Delegate Assembly Election -- Subregion 15

Recommended Action: It is recommended that the Board of Trustees reaches consensus to vote for the Delegate Assembly nominees of its choice, not to exceed nine candidates. exceed nine candidates.

The Board discussed and recommended Leandra Blades, Michelle Barto, Bonnie Castrey, Carrie Flanders, and Suzie Swartz.

H. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Action (Consent): 1. Minutes of February 9, 2022, Regular Board of Education Meeting

Action (Consent): 2. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)

Action (Consent): 3. Accept Donations

Action (Consent): 4. Approve/Ratify Warrants

Action (Consent): 5. Approve/Ratify Purchase Order Listing

Action (Consent): 7. Instructional Programming for Summer 2023

Recommended Action: It is recommended that the Board of Trustees approve plans for the District to provide Intervention Summer School for targeted students.

Action (Consent): 8. Approve 2022-23 Second Interim Report

Recommended Action: It is recommended that the Board of Trustees approve the Second Interim Report for the fiscal year 2022-23 with a Positive Certification. Per State guidelines, a positive certification indicates that, based on current projections, the District will meet its financial obligations for the current and subsequent two fiscal years.

Action (Consent): 9. Approve the Amendment to the Agreement with Corinne Loskot Consulting Inc., In Order to Assist with Obtaining State School Facilities Funding

Recommended Action: It is recommended that the Board of Trustees approve the Amendment to the Agreement with Corinne Loskot Consulting, Inc. in order to assist the District in obtaining State School Facilities Funds.

Action (Consent): 10. Approve the 2022-2023 Transportation Plan

Recommended Action: It is recommended that the Board of Trustees approve the 2022-2023 District Transportation Plan

Action (Consent): 11. Permission to Utilize CMAS No.3-18-84-0042E for the Purchase and Installation of the Bogen Intercom System

Recommended Action: It is recommended that the Board of Trustees approve the District use of the CMAS Contract No. 3-18-84-0042E and any extensions to purchase and install the Bogen Intercom System to meet the needs of the District.

Action (Consent): 12. Permission to Utilize CMAS NO. 4-22-12-1015 for the Purchase and Installation of Playground Equipment, Benches and Lunch Tables

Recommended Action: It is recommended that the Board of Trustees approve the District use of CMAS Contract No. 4-22-12-1015 and any extensions to the purchase and installation of Playground Equipment, Benches, and Lunch Tables from Dave Bang Associates, Inc. to meet the needs of the District.

Action (Consent): 13. Permission to Utilize CMAS NO. 3-17-36-0030B for the Purchase of Copiers and Related Maintenance and Print Services

Recommended Action: It is recommended that the Board of Trustees approve the District use of CMAS Contract No. 3-17-36-0030B and any extensions to purchase Copiers and Related Maintenance and Print Services from XEROX to meet the needs of the District.

Action (Consent): 14. Authorize the Use of the Irvine Unified School District Bid No. 2021/223-3FA and its Extensions for the Purchase of Furniture

Recommended Action: It is recommended that the Board authorize the Superintendent or her designee to approve the use of Irvine Unified School District Bid #2021/22-3FA and its extensions for the purchase of furniture from Virco, Inc.

Action (Consent): 15. Authorize the Use of the San Bernardino City Unified School District Bid No. 22-17 for the Purchase of Furniture

Recommended Action: It is recommended that the Board authorize the Superintendent or her designee to approve the use of San Bernardino City School District Bid No. 22-17 for the purchase of furniture from Virco, Inc.

Action (Consent): 16. Authorize the Use of the San Bernardino County Superintendent of Schools Bid No. 19/20-1273 and its Extensions for the Purchase of Furniture

Recommended Action: It is recommended that the Board authorize the Superintendent or her designee to approve the use of San Bernardino County Superintendent of Schools Bid No. 19/20-1273 and its extensions for the purchase of furniture from Virco, Inc.

Action (Consent): 17. Approve/Ratify Non-Public Agency Contracts

Recommended Action: It is recommended that the following non-public school/agency contracts/addendums be approved and that the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Moved: Mr. Cole

Seconded: Mr. Shultz

Vote: Carried 5-0

I. SUPERINTENDENT'S REPORT/ NEW BUSINESS

Reports: 1. Superintendent's Report/New Business

Dr. Stopp announced three Community Information Sessions on Comprehensive School Safety. Presentations will be given at our three middle schools, and the feeder elementary schools will be invited to attend. Topics will include Student Supports, Safety Habits & Behaviors, Systems & Structures, and Facilities. Anyone who would like to attend can RSVP through the Google Form.

J. CLOSED SESSION

Discussion, Procedural: 2. Personnel Matters: Government Code 54957 and 54957.1

Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

K. REPORT OF CLOSED SESSION

Closed Session Announcement

Release of Temporary Certificated Staff

"In closed session, the governing board took action by a vote of 5 to 0 to authorize the Superintendent or designee to notice 42.25 FTE teachers on temporary contract on or before March 15, 2023, of release from District employment at the conclusion of the current 2022-2023 school year pursuant to Education Code section 44954(b). Temporary Employee EID: 4816, 2267, 4206, 4898, 4538, 4756, 4795, 4899, 3753, 2081, 3871, 4885, 4819, 4838, 4494, 4700, 4807, 4905, 4459, 4033, 4812, 4375, 4697, 4901, 4701, 4932, 4447, 0916, 4256, 4590, 4884, 4316, 3513, 4753, 4833, 4243, 4641, 4832, 4395, 4713, 4121, 4117, 4906, 3836, 3653, 4668, 4794, 4809, 4811, 3668."

Approval of Compromise and Release Settlement

"In closed session, the governing board took action by a vote of 5 to 0 to authorize the Superintendent or designee to approve a Compromise and Release Settlement for certificated employee #0759."

L. ADJOURNMENT

Action: 1. Meeting Adjournment at 11:17 pm

Moved: Mr. Schultz

Seconded: Mr. Cole

Vote: Carried 5-0

Information: 2. Next Meeting April 6, 2023

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF APRIL 1, 2023**

DATE: March 13, 2023

Attached for your information are the minutes of the Board of Trustees special meeting of April 1, 2023.

Governance Team Building Session (Saturday, April 1, 2023)

Generated by Joy Moyers on Monday, April 3, 2023

A. CALL TO ORDER -- 9:31 a.m.

Procedural: 1. Pledge of Allegiance

Procedural: 2. Roll Call

The following board members were present:

Mrs. Jeanne Galindo

Mr. Steve Schultz

Mrs. Sandra Crandall

Mr. Dennis Cole

Mr. Phu Nguyen

B. APPROVAL OF AGENDA

Action: 1. April 1, 2023, Special Meeting

Motion: Dennis Cole

Second: Phu Nguyen

Vote: Carried 5-0

C. PUBLIC COMMENT

Information: 1. Public Comment

There were no requests to address the Board.

D. Governance Team Building

The newly established board of trustees continued the work of coming together as a cohesive, unified team to help ensure long-term sustainability of successful programs that provide high-quality education for all students in the district. They discussed the Board Bylaws, protocols and teamwork styles.

E. ADJOURNMENT

Action: 1. Meeting Adjournment at 1:18 p.m.

Motion: Sandra Crandall

Second: Phu Nguyen

Vote: Carried 5-0

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: April 19, 2023

Attached are the eligibility lists for:

Computer Network Specialist

ESP Assistant

Instructional Assistant – Applied Behavior Analysis

Preschool Assistant

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

Attachments #6 - #7

ELIGIBILITY LIST
Computer/Network Specialist
EXPIRES 3-31-24

RANK	NAME
1	James Lincoln
2	Donald Rodriguez
3	Jose Navarro

ELIGIBILITY LIST
ESP Assistant
Merged (Updated 4-3-23)

RANK	NAME	EXPIRES
1	Guadalupe Inda	03-28-24
2	Lauren Blackwood	02-03-24
3	Caren Rizzo	04-03-24
4	Norma Carlego	02-03-24
5	Rathana You	03-28-24
6	Jennifer Westfall	04-03-24
7	Patty Smith	10-27-23
8	Julie Kalajian	02-03-24
8	Angela Graves	03-28-24
9	Nermeen Michael	10-27-23
10	Susan Hansen	10-27-23
11	Nghia Le	10-27-23

ELIGIBILITY LIST
IA Applied Behavior Analysis
Merged (Updated 04-03-23)

RANK	NAME	EXPIRES
1	Nashley Banuelos	04-03-24
2	Araceli Quezada-Rice	12-19-23
3	Sydney Olive	12-19-23
4	Giselle Bernal	04-03-24

ELIGIBILITY LIST
Preschool Assistant
Merged (Updated 03-30-23)

RANK	NAME	EXPIRES
1	Tu-Trinh Trini Nguyen	10-24-23
2	Ashley Warren	10-24-23
3	Margarita Wuertemburg	10-24-23
3	Araskia Petrossian	03-30-24
4	Evan Daur	11-02-22
4	Alejandra Alonso	03-17-24
5	Stephanie Hernandez	03-30-24
6	Mikaela Esquivel	03-17-24
7	Hanh Tran	03-30-24

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: April 19, 2023

The job announcements posted since the last regular meeting of the Personnel Commission are attached as an informational item:

Dual Certification:

Instructional Assistant – Bilingual

Instructional Assistant – DHH

Licensed Vocational Nurse

Instructional Assistant - Bilingual (Vietnamese) at Fountain Valley Elementary



Job Information

Date Posted: 3/21/2023

Application Deadline: 4/12/2023 3:30 PM Pacific

Employment Type: Part Time

Length of Work Year: 9.6 months per year

Salary: \$21.55 - \$26.19 per hour (Range 28, 5 steps) *Per CSEA contract hiring may be made up to step 3

Number Openings: (At time of posting) 1

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

Experience: Job related experience is required.

Education: Community college and/or vocational school degree with study in job-related area.

Comments and Other Information

All applicants are invited to attend the written test, scheduled for April 18, 2023, at 9:00 a.m. The test will be held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley, CA 92708. Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. Candidates who pass each part of the written test and the oral interview will be considered for hire. Candidates that have already passed the No Child Left Behind (NCLB) test will not need to take the test again but must contact Lisa at ocainl@fvsd.us or 714 843-3225 to verify scores by 12:30 p.m. on April 17, 2023. Please watch your email for updates.

Instructional Assistant, Deaf and Hard of Hearing at Fountain Valley Elementary



Job Information

Date Posted: 3/24/2023

Application Deadline: 4/16/2023 3:30 PM Pacific

Employment Type: Part Time

Length of Work Year: 9.6 months/year

Salary: \$21.55 - \$26.19 per hour
(Range 28, 5 steps) *Per CSEA
contract hiring may be made up to
step 3

Number Openings: (At time of posting) 1

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

Experience: Job-related experience is required.

Education: Community college and/or vocational school degree with study in a job-related area.

Comments and Other Information

All applicants are invited to attend the written test on April 18, 2023, at 9:00 a.m. The test will be held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley, CA 92708. Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. Candidates who pass each part of the written test and the oral interview will be considered for hire. (Candidates interested in substitute work must be available at least three days a week.) Candidates that have already passed the No Child Left Behind (NCLB) test will not need to take the test again but must contact Lisa at ocainl@fvsd.us to verify scores by 10:00 a.m. on April 17, 2023.

Licensed Vocational Nurse at Fountain Valley Elementary



Job Information

Date Posted: 3/23/2023

Application Deadline: Until Filled

Employment Type: Part Time

Length of Work Year: 9.5 months/year, 27.5 hours/week

Salary: \$28.47 - \$34.60 per hour
(Range 56, 5 steps) Hiring may be made up to step 3, per the CSEA contract.

Number Openings: (At time of posting) 1

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

Licensed Vocational Nurse Certificate
Current CPR Certificate
Current First Aid Certificate
California Driver License

Comments and Other Information

The required certificates and license listed above **MUST** be scanned and attached to your application in order for your application to be complete.

Applications will be screened and qualified applicants' materials will be reviewed in the Training/Experience evaluation. The candidates scoring highest in this evaluation will be invited to the technical interview/performance test.